

## Adult Admissions & Qualifications

**Adult Applicants:** There are limited seats available to adult nursing students each fall and our program is competitive. The number of seats offered to adults varies annually. VBSPN does not grant credit for life or work experience. *Only applicants that are seeking first time nursing licensure will be accepted.*

**Deadline:** Applications, HS transcripts/GED records, transcript evaluations must be received by the nursing department by **May 1, 2019 by 3:00 PM** to Virginia Beach Technical and Career Education Center, Virginia Beach School of Practical Nursing, 2925 N. Landing Road, Virginia Beach, VA 23456. (Only complete, original applications (not faxed) with required documentation will be considered). Please **do not** send applications/transcripts to the Adult Learning Center.

1. Application submissions *begins* **February 15, 2019**.
2. Adult applications may be *picked up* at:  
The Adult Learning Center, 5100 Cleveland Street, Virginia Beach, VA or printed from the website:  
[https://techcenter.vbschools.com/our\\_school/programs/licensed\\_practical\\_nursing](https://techcenter.vbschools.com/our_school/programs/licensed_practical_nursing)
3. Applications must include the following:
  - **Official High School or GED Transcript:** demonstrating obtainment of a standard diploma. This verification is to be obtained directly from the institution granting the transcript and is to ***remain sealed***. The transcript must have the official seal from granting institution and must have a signature.
  - **All non-English transcripts and high school transcripts** awarded outside of the 50 American States must be evaluated (at the expense of the applicant) by one of the agencies to determine if they meet the equivalency of a U. S. high school education at:  
[http://www.doe.virginia.gov/teaching/licensure/graduates\\_foreign\\_institutions.pdf](http://www.doe.virginia.gov/teaching/licensure/graduates_foreign_institutions.pdf) . The evaluation report must be received in a ***sealed envelope*** from the evaluating agent.
4. Adult Applicants who submitted a *complete* application with required documentation by the **May 1st** deadline will be contacted to sit for the ATI TEAS Nursing Entrance Exam. ( We strongly encourage applicants to purchase the TEAS Study Materials to familiarize themselves with the contents of the exam. This may be purchased online at: [www.atitesting.com/ati\\_store/TEAS-Products.aspx](http://www.atitesting.com/ati_store/TEAS-Products.aspx)
5. The ATI Test of Essential Academic Skills (TEAS) is a part of the admission process into Nursing Program. We will focus on the highest test scores as part of the selective admissions process - typically admitted students scored at Proficient or Advanced.
6. Formal acceptance into the nursing program is based upon application, TEAS test results, satisfactory criminal/drug background, and successful completion of CPR/ health/immunization requirements.
7. ***Receipt of adult applications is acknowledged by email.***

### ADULT WAITLISTED APPLICANTS

A waitlist offer is an acknowledgement of an applicant's strength however it is *not* a guarantee of admission. We offer a *small* select group of qualified applicants the option of waitlist status. Applicants will not be placed on the VBSPN waitlist until they notify the school that they wish to be on the waitlist by the deadline stated in the offer letter. If an admitted applicant forfeits their offer of admission, VBSPN then contacts the next person on the waitlist. VBSPN has no control over any individual's plan to accept or decline an offer of admission, unfortunately there is no way for VBSPN to know if and/or when a space will open up for anyone who is waitlisted.